

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY GOVERNMENT CENTER ON OCTOBER 6, 2011 AT 7:00 P.M.

PRESENT: SUPERVISOR JOHN M. SEWARD, CHAIRMAN
SUPERVISOR ERNEST L. BLOUNT, VICE-CHAIRMAN
SUPERVISOR JUDY S. LYTTLE
SUPERVISOR DAVID A. HARRISON

ABSENT: SUPERVISOR M. SHERLOCK HOLMES

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. JEFF GORE, HEFTY & WILEY, COUNTY ATTORNEY
MS. TERRI HALE, INTERIM DIRECTOR OF FINANCE
MS. RHONDA R. MACK, DIRECTOR OF PLANNING
MRS. VALERIE PIERCE, DIRECTOR, SURRY SOCIAL SERVICES
MR. STACEY T. WILLIAMS, BUILDING OFFICIAL
MRS. BILLIE JEAN ELMER, UNIT DIRECTOR, VIRGINIA COOPERATIVE EXTENSION

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Seward who then asked for a moment of silence. Following the moment of silence, he asked the citizens to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of September 1, 2011 Minutes, Board of Supervisors
2. Approval of October 2011 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$180,802.47	\$219,874.34	\$400,676.81
Debt Service	\$1,173.26	\$0.00	\$1,173.26
Capital	\$0.00	\$1,073.20	\$1,073.20
Water & Sewer	\$24,101.19	\$11,880.90	\$35,982.09
Hurricane Irene	\$7,403.18	\$390.50	\$7,793.68
Totals	\$213,480.10	\$233,218.94	\$446,699.04

3. Appropriation Requests:

School System - October 2011	Instruction	\$1,000,625.00
	Admin./Health	\$51,875.00
	Pupil Transp.	\$75,275.00
	Operation/Maint.	\$149,450.00
	Food Serv.	\$50,735.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$87,340.00
Total		\$1,415,300.00
Dept. of Social Serv. - October 2011		\$150,000.00

4. General Fund Second Quarter Appropriations:

General Government	\$2,120,310.00
Special Funds	\$20,000.00
Debt Service	\$718,229.00
Water & Sewer	\$0.00
Capital Projects	\$515,000.00
TOTAL	\$3,373,539.00

Supervisor Lyttle made a motion that the Board approve all Consent Items as enumerated; Supervisor Harrison seconded the motion. Supervisors Seward, Blount, Lyttle and Harrison voted affirmatively to approve the Consent Items as enumerated.

PROGRESS REPORTS

1. VDOT

No representative of VDOT was available to present a report to the Board.

2. Treasurer

A. INVESTMENT LETTER: Chairman Seward read the investment letter submitted by Mary H. Shaw, Treasurer. He stated that as of September 1, 2011 the county had \$7,298,345.24 in the LGIP Fund. Since that report, accrued interest for August 2011 in the amount of \$841.75 had increased that balance to \$7,299,186.99. Chairman Seward stated that since the last Treasurer's report, \$1,000,000.00 was transferred from the LGIP account to the General Fund account leaving a balance of \$6,299,186.99 in the LGIP account. As of October 6, 2011 the county had \$6,799,186.99 in total investments, including one CD valued at \$500,000.00.

3. County Administrator

A. Mr. Tyrone Franklin introduced Mrs. Billie Jean Elmer, Unit Director for Virginia Cooperative Extension. Mrs. Elmer was accompanied by participants of the Surry County 4-H program. Miss Justice Edwards, Miss Ashanti Beatty, Miss Zhane Slade and Mr. Timmy Thomas addressed the Board to thank them for their support of 4-H programming in the County. They reported that the week of October 2nd – 8th, 2011 was to be observed as National 4-H Week and asked that the Board approve a proclamation recognizing the contributions of the 4-H program and formally designate National 4-H Week in Surry County.

The students additionally reported on 4-H accomplishments during the last year to include: enrollment of 250 individual participating members, 650 youth enrolled through cooperative programming in the schools, an adult volunteer tapped into Virginia 4-H All Stars, and a community service project benefiting the Surry Chapter of the American Red Cross with donations in memory of Mr. Reginald O. Harrison.

Mr. Franklin remarked that he always appreciated the appearance of 4-H participants before the Board and that they represented the “brightest and best” of the youth in the County.

B. Ms. Rhonda Mack introduced Mrs. Sylvia Hallock, Special Projects Manager for Habitat for Humanity. Ms. Mack explained that the representative from USDA, Mrs. Janice Stroud-Bickes was not able to be present. Mrs. Hallock addressed the Board reporting that Habitat for Humanity not only builds homes, but also acts as the mortgage lender to provide affordable home ownership. She informed the Board regarding necessary collaborative partnerships and economic impact. Mrs. Hallock provided examples of recent community transformation projects in Norfolk and Chesapeake.

Mrs. Hallock asked for the Board to formally express support for the mission of Habitat for Humanity through the passage of a resolution and asked that the Board consider appointing leadership to assist with strategic planning, technical support, community relations, identification of prospective home buyers and volunteers. The Board agreed to consider a resolution at its next meeting.

C. Mr. Stacey Williams, Building Official, introduced Mr. Larry Brock from the Department of Housing and Community Development. Mr. Brock addressed the Board with information from the Virginia Construction Code and the Virginia Board for Contractors Department of Professional (DPOR) and Occupational Regulation publication. He stated that homeowners can obtain permits for certain work and perform the work themselves or contract with licensed or unlicensed contractors to perform the work. He stated that the Building Official’s responsibility is only to insure that permits are issued correctly and that work is done to code. If work is done by unlicensed individuals and is deemed to be unsatisfactorily completed, the homeowner forfeits access to legal help which would be available through

DPOR if a licensed individual had done the work. Mr. Brock also provided the Board with copies of correspondence between himself and other officials attempting to interpret specific sections of the building code. Following his presentation, Board members asked additional questions and requested that Mr. Brock provide the Building Department with additional literature to inform homeowners of the risks of hiring unlicensed contractors.

D. Mr. Franklin reported that during the FY 11-12 budget process the local Health Department request was reduced by 4% or \$10,258.00. During a subsequent meeting it was discovered that a local reduction would also result in reduced state funding the end result being a shortfall of \$22,795.00 in funding. This reduction would dramatically affect clinical services provided to the citizens of Surry County. Mr. Franklin stated that staff was recommending that the Board restore local funding in the amount of \$10,258.00 and approve a transfer in that amount from the Contingency Fund to the Health Department Budget.

Mr. Franklin introduced Mr. Donald Stern, Virginia Department of Health (VDH) Area Director, and Mrs. Gaines, VDH Administrative Manager, who were in attendance and available to answer any questions from the Board.

There being no questions, Supervisor Lyttle made a motion that the Board authorize the budget amendment as requested transferring the amount of \$10,258.00 from the Contingency Fund to the Health Department Budget. The motion was seconded by Supervisor Harrison; all present voted affirmatively.

E. Mr. Franklin introduced correspondence from Mr. Lloyd Hamlin, Surry County Public Schools Division Superintendent, requesting that the Board approve an amendment to the School System FY11-12 budget to reflect the award of the Title IV, Part B, 21st Century Community Learning Centers grant in the amount of \$199,999.00.

Supervisor Lyttle made a motion that the Board authorize the budget amendment as proposed. Supervisor Blount seconded the motion; the motion was unanimously passed by the Board.

F. Mr. Franklin introduced Resolution 2011-19 and explained that as Deputy Emergency Management Director he had declared a local emergency on August 26, 2011 when the County was struck by Hurricane Irene. The proposed resolution should be adopted by the Board to confirm the declaration and to also terminate the event effective October 6, 2011.

Supervisor Harrison made a motion that the Board approve Resolution 2011-19 confirming the declaration of local emergency and terminating the event as proposed. Supervisor Blount seconded the motion; Supervisors Seward, Lyttle, Harrison and Blount voted affirmatively.

G. Mr. Franklin called the Board's attention to correspondence from VRS indicating the need for Resolution 2011-20 recognizing the

volunteer fire departments and volunteer rescue squad as integral parts of the Official Safety Program of Surry County. This resolution would allow volunteer members of these organizations to be eligible for Line of Duty Act Fund benefits. The premium due VRS on October 15, 2011 for their coverage totals \$5,905.47.

Supervisor Lyttle made a motion that the Board approve Resolution 2011-20 recognizing the volunteer fire departments and volunteer rescue squad as integral parts of the Official Safety Program of Surry County and approve the expenditure of \$5,905.47 for the FY 11-12 premium due. The motion was seconded by Supervisor Harrison; the motion was passed unanimously.

H. Mr. Franklin introduced Resolution 2011-21 recognizing Mrs. Armenta P. Harris, a resident of the Bacon's Castle District, who has obtained the age of 90 years.

Supervisor Harrison made the motion that the Board approve Resolution 2011-21 as presented. Supervisor Blount seconded the motion; Supervisors Seward, Lyttle Harrison and Blount voted affirmatively.

I. Mr. Franklin presented the Board with correspondence indicating the Mr. Michael Holle (Surry District) has resigned his position on the Board of Zoning Appeals effective July 31, 2011. Chairman Seward indicated that Mr. Chris Anderson was willing to fill the unexpired term of Mr. Holle.

Supervisor Lyttle made a motion that the Board recommend the appointment of Mr. Chris Anderson to the Board of Zoning Appeals to fill the unexpired term of Mr. Holle terminating on October 15, 2012. The recommendation will be submitted to the Circuit Court for appointment. The motion was seconded by Supervisor Harrison; the motion was passed with unanimous approval.

UNFINISHED BUSINESS

Mr. Franklin reported that a representative of the Surry Area Free Clinic had attended a previous Board meeting and requested that the Board consider a land donation to facilitate their building of a center for which they had already secured grant funding. Mr. James Brown and Rev. D. Baltimore, members of the Surry Area Free Clinic Board of Directors, were in attendance to address the Board in reference to this matter. Mr. Brown began by commending Mr. David A. Harrison for his willingness to serve as a member of the Board of Supervisors. Board members were presented with correspondence detailing the services of the Free Clinic, their current situation with regard to the use of a donated facility, their need for

expansion and a facility of their own, and sources of additional funding/grants. Additionally, they provided the Board with two specific parcels, owned by the County, which would support the building of an independent Free Clinic; Tax Parcels 27-32 (next to the existing Horizon Health facility) and portions of adjoining parcels 28-66 and 27A-2-65 (adjacent to the Surry County Animal Shelter). Rev. Baltimore informed the Board that this was a time sensitive matter, as grant funds awarded from the Obici Foundation required action towards property acquisition prior to the end of the year.

Following a brief discussion and consultation with Mr. Jeff Gore, the Board agreed to advertise a public hearing prior to the conveyance of public property for this purpose. Supervisor Lyttle made a motion that the Board authorize a public hearing for the purpose of considering a transfer of public property to the Surry Area Free Clinic for the purpose of erecting a facility to serve clients of Surry County. The motion was seconded by Supervisor Blount; the motion met with unanimous approval.

Mr. Tyrone Franklin reminded the Board that at its September meeting it approved a resolution supporting the Hampton Roads Regional Water Supply Plan. At that time Mr. Franklin had proposed further discussion of a consolidated Surry County Water & Sewer Authority. Having received positive feedback from representatives of the Towns, Mr. Franklin proposed an initial cooperative meeting to discuss the development of such an Authority. He also stated that a consulting group, Virginia Commonwealth University Performance Management Group, would provide representatives to attend the meeting as well. Following a brief discussion, the Board agreed to continue its next meeting to an agreed upon date in November for such a meeting.

Supervisor Lyttle reminded fellow Board Members of her recent appointment to the District 19 Community Services Board and reported that she would like for the Board to appoint a replacement for that position. She recommended Miss Frances Randolph to fill the unexpired term scheduled to terminate on June 30, 2013. Her request was made in the form of a motion which was seconded by Supervisor Harrison. Supervisors Seward, Blount, Lyttle and Harrison voted affirmatively.

Supervisor Blount inquired as to whether a meeting had been held for the termination of emergency response to Hurricane Irene. Mr. Franklin informed him that such a meeting had been held.

NEW BUSINESS

Supervisor Lyttle encouraged fellow Board Members to review provided materials with regard to the request of Habitat for Humanity. She asked that they consider partnering with the organization to assist citizens in need of affordable housing and home repairs. Mr. Franklin agreed that staff would prepare a resolution of support for consideration by the Board at their meeting in November.

Supervisor Harrison expressed concern regarding the condition of the roads in his district, specifically Route 602. Mr. Franklin informed Mr. Harrison that he had had an opportunity to meet with VDOT representatives at the site previously and that VDOT was attempting to address the issue of water in the road bed. Further contact will be made with VDOT to see what progress has been made.

Supervisor Lyttle reported that she had recently attended the Virginia Rural Summit and received information regarding STEM programming in public school systems. The STEM program emphasizes sciences, technology, engineering and mathematics. Supervisor Lyttle asked if Surry Schools were using this approach to education. She also encouraged continuing participation in regional partnerships with area localities.

Supervisor Harrison reported that he had recently attended a meeting of Virginia's Gateway Region Board of Directors and briefly discussed ideas related to the delivery of produce directly from farm to restaurant.

CITIZEN COMMENTS

Mrs. Helen Eggleston (Dendron District) appeared before the Board and thanked Mr. Franklin for forwarding additional information as requested from the DEQ regarding mercury contamination of the Blackwater River. She also discussed comments made by Ms. Mack at a recent Planning Commission meeting regarding the "Dogs Deserve Better" organization which recently relocated in the county.

Mr. Mike Eggleston (Dendron District) addressed the Board concerning nuclear safety concerns.

Mr. Chris Anderson (Surry District) addressed the Board with concerns about the issue of unlicensed contractors.

CLOSED SESSION

There being no further comments from the public, Supervisor Lyttle made a motion that the Board move to Closed Session to discuss a personnel matter involving the consideration or interview of candidates for employment, Virginia Code § 2.2-3711(A)(1). Supervisor Blount seconded the motion. Supervisors Seward, Harrison, Lyttle and Blount voted in favor of the motion.

Supervisor Blount moved that the Board return to open session and certify by roll call that the closed session was concluded and that nothing had been discussed except the matter or matters permitted to be discussed under the provisions of the Virginia Freedom of Information Act. Supervisor Lyttle seconded the motion; all members present voted affirmatively.

ADJOURNMENT

There being no further business to conduct, Supervisor Blount made a motion to adjourn. Supervisor Lyttle seconded the motion; Supervisors Seward, Harrison, Lyttle and Blount voted in favor of the motion.